



## Reservation Policy for Groups of 6 Plus

- To confirm your table, we require a deposit of £10 per person for parties of **six or more** at the time of booking. This deposit will be deducted from your bill on the day of your reservation.
- Due to the intimate size of our restaurant and kitchen, it is important that your group arrives on time. If this changes for any reason, please contact the restaurant as soon as possible. Your table will be held for 15 minutes from your booking time.
- We offer a couple of options for organising your group booking:
  1. Choose freely from the full menu – your guests select their starters, mains and desserts, which you then collate and send to us one week prior to your reservation.
  2. Select three to four dishes from each of the starter, main and dessert menus, and we will provide a fixed price for a two- or three-course meal (*Advised for groups of 10 or more*).
- We require all menu choices for your party no later than one week before your reservation, with any allergies or intolerances clearly stated next to each dish.
- At the end of your meal, we can provide either one combined bill for food and drinks, or—if requested—two separate bills: one for food and one for drinks. In both cases, the party organiser will be responsible for settling the full amount.  
If you would prefer guests to pay individually for their drinks at the bar (by cash or card. No Tabs) as they go, please let us know at the time of booking (*no service charge applies*).  
***Please note that we are unable to provide individual bills.***
- A 10% Discretionary service charge will be added to all accounts.
- **Policy on Celebration Cakes:** to maintain compliance with environmental health guidelines, we kindly ask that guests do not bring in outside celebration cakes (or similar food items) to be consumed on our premises. We appreciate you're understanding and cooperation in helping us uphold the highest standards of food safety for all our guests.
- **Policy on Table Decorations:** Most table decorations are permitted as long as they do not damage the building or furniture. Sprinkles are not allowed at all.

## Cancellation Policy

The restaurant's continued viability relies on reservations being honoured by our customers, and adequate notice being given of any changes or cancellations.

Accordingly, the following applies:

For all bookings, you must notify us of a cancellation or any changes to the number of guests **at least 24 hours prior** to your booking, otherwise the £10:00 deposit will be non-refundable, if **no notice** of cancellation has been given you may be charged for the full meal price.

The cancellation fee reflects the cost incurred by The Parsonage Restaurant in terms of staffing, food, and any lost revenue as a result of turning away other potential bookings.